

Notes: (See annotated Note numbers overleaf)

1. **Supplier** - A single entry covering goods liable to ad valorem duties from various suppliers consigned to one importer and imported in the same aircraft or vessel may be accepted provided that –
 - a. The name and address of each supplier is declared; and
 - b. A separate Declaration of Value form is completed in respect of each consignment included in importation.
2. **Country of Origin** - The code number appropriate to the country of origin must be inserted. Lists of country of origin code numbers are available at Custom Houses.
3. **Mode of Importation** - Insert “0” if goods are imported by air or “1” if imported by sea.
4. **Tariff Heading and Statistical Numbers** – See Rule 6 of the Rules for the Interpretation of the First Schedule of the Tariff Act. The Tariff heading or sub-heading number must be declared, followed in brackets by the Statistical Classification No., where such bracketed numbers appear against the appropriate heading or sub-heading.
5. **and 6. - Statistical Quantity and Quantity Unit Code** - The Statistical Quantity is to be declared in the unit of quantity appropriate to the goods. The unit of quantity for each description of goods is shown in the First Schedule of the Tariff Act in the column headed “Unit for Classification”. A dash in that column indicates that the goods are classified statistically by value and in such cases, the Quantity column is to be left blank and the code “40” inserted in the Quantity Unit Code column.

The code number of the appropriate unit of quantity must be declared in accordance with the lists of quantity code numbers available at Custom Houses.
7. **General or Preference Rates of Duty** – When general rates are declared insert “1”; when preference rates are declared, insert “0”.
8. **Value** - The value declared must be in accordance with the valuations of Goods for the Purposes of the Customs Tariff as required by Section 146 and the Third Schedule of the Customs Management Act.

All entries must be completed in ink or typewritten. Illegible or incomplete entries will not be accepted.

Where exemption from duty is claimed, the authority for exemption must be quoted and the claim signed by a responsible person on behalf of the body entitled to exemption.

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